

Livestock Buyers Banquet
9/17/2009 Committee Meeting

Committee Members Present: Amanda Filipek, Jill Gunderson, Sara Vollmer, and Louise Gobbs

Menu for 2009 banquet:

- Beef – Eric will BBQ, contact West Dakota Meats with number of pounds of meat & he will pick it up
- Buns – order & pick up from Sam's Club
- Potato – Cheesy Hash Brown Bake (Amanda volunteered to make)
- Vegetable – Corn, 1 large can (crockpot)
- Salad – Fruit Salad, order mixed fruit salad from Garsky's
- Desert – Cheesecake (Jill volunteered to make, she will talk to Corrine)
- Milk – Same as last year
- Condiments – BBQ sauce, Ketchup
- Other – Margarine (large tub), salt & pepper (have on hand)

Meal Prep:

- Potatoes – Amanda
- Cheesecake – Jill/Corrine
- Meat – Eric Bailey
- Serving Coordinator - Corrine

Shopping Lists:

SAM's:

- Plates
- Table runner
- Corn, 1 large can
- Margarine, 2 small tubs
- BBQ sauce
- Ketchup

Order buns to be picked up on Monday afternoon

Ingredients for cheesy hash browns & cheesecake

West Dakota:

- Call in roast beef order, 1/3 pound per person
- Eric will pick up

Garsky's:

- Order fruit (mixed) salad (go light on amounts)

Cass Clay:

- Order ½ pints of milk (same as last year)

Other Meal Needs:

- Cups – have 160
- Napkins – good
- Silverware – should be good, have forks, & fair amount of knives
- Will need serving utensils for meat (tongs?), potatoes, fruit salad, corn (slotted spoon), cheesecake
- Knife/knives
- Ziplock bags for leftovers

Tables:

- Alvin will do seating chart
- Registration tables -
 - Buyers & Purchase tickets (Extension staff)

- 4-H'ers & Prepaid tickets (Committee or volunteers?)
- Decorations:
 - Jill will work with items that she has at home
 - Needs number of tables from last year (16 tables for buyers/4-H'er/parents, 2 -3 for head table, registration table (buyers & purchase tickets, 4-H'ers & paid tickets)
 - 4-H Material/Runner/Kerchief
 - Flags – American & 4-H
 - 4-H Bears if needed/wanted

Program:

Buyer Introductions:

- Work with clubs, all members of that club go up to front together, introduce buyers
- Email to 4-H'er's with explanation of changes & what to include in introduction
- Contact club leaders via telephone about changes & ask for their help with the 4-H'ers

Slide Show

- Request pictures from 4-H'ers and clubs as well as from extension office

RSVP's:

- Coordinate with extension office
- Contact buyers & 4-H'ers starting Thursday, 9/17
 - Get buyer names if possible
 - 4-H'ers – need to know if set-up/clean-up, and total from family (parents attending?)
- Follow-up on Tuesday, 9/22 or Wednesday, 9/23

Clean-up:

- REMEMBER to keep table decorations, table numbers, buyer name plates (if available)
- Checks for clean-up crew are not given out until completely finished